

# **Stark County Commissioners Board of Commissioners Minutes**

October 29, 2025

## **Present**

Richard Regula, President  
Bill Smith, Vice President  
Alan Harold, Member  
Brant Luther, County Administrator  
Sara Donald, County Clerk

Approved By The Stark  
County Commissioners

Regula: \_\_\_\_\_

Smith: \_\_\_\_\_

Harold: \_\_\_\_\_

Clerk: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Distribution: Journal/File

## **I. Call to Order**

President of the Board, Commissioner Richard Regula, called the meeting of the Board of Commissioners to order at 1:30 p.m. Present, were Commissioner Smith, Commissioner Regula and Commissioner Harold. Commissioner Regula noted that in addition to attending in-person, the public may also attend by teleconference.

## **II. Pledge**

Commissioner Regula led the pledge of allegiance to the flag.

## **III. Amendments**

None

## **IV. Public Speaks**

Skylark Bruce of Canton addressed the Board regarding Joselynn Stanley.

Pierce Brooks of North Canton spoke about the situation in Gaza

Joseph Race, Executive Director of the Building Industry Association of Stark, spoke about Local Government working together and praised both the previous and current Commissioners for their continued hard work on behalf of the citizens of Stark County. He also introduced Emily Breeze, who will be his replacement as Executive Director upon his retirement at the end of 2025.

**Nancy Bloom of Canton spoke about the various House Bills that have passed in Congress and how they have negatively affected Stark County property taxes.**

**V. Approve Minutes**

**October 22, 2025**

**Motion Result: Pass**

**Motion to: Approve Minutes made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

**VI. Resolution-Discussion and Action**

**Finance (Kris Miller)**

- Appropriations:

- Sheriff: Appropriation for FFY 2026 Opioid Remediation Grant-\$227,441.55

**Motion Result: Pass**

**Motion to: Approve Appropriations made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Budget Transfers:

- Adult Probation: 2025 Bus Passes for Offenders from supply to other-\$3,000.00
- Building Inspection: Remaining Benefit Cost for 2025 from Capital to Benefits-\$30,000.00; Service to Benefits-\$5,000.00 and Service to Salary-\$3,200.00 Total=\$38,200.00

- EMA: Salary to Service-\$250,000.00
- Human Services: Service to Other-\$1,000,000.00
- Microfilm: Service to Capital-\$5,000.00

**Motion Result: Pass**

**Motion to: Approve Budget Transfers made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Intergovernmental Journal Entries:
  - CDBG/HOME to RPC: Reimburse CDBG & HOME August 2025 Admin-Invoices 2020 and 2021-\$40,763.98
  - County Parks to Sheriff: September and October Contractual Services-\$1,059.12
  - DD to Sheriff: September and October Law Enforcement Contractual Services-\$23,184.74
  - Job & Family Services to Commissioners: 2025 November Midtown Rent-\$29,121.08
  - Job & Family Services to Commissioners: 2025 November Cornerstone Rent-\$3,400.90
  - Job & Family Services to Data Processing: July 2025 JFS IT Charges Invoice 2025-73-ITC-\$91.08
  - Job & Family Services to Data Processing: September 2025 JFS IT Charges Invoice 2025-95-ITC-\$92.92
  - Job & Family Services to Family Court: JFS Reimburse Family Court September 2025 IV-D-\$2,040.12

- Job & Family Services to Job & Family Services: Reimburse Public Assistance Fund SFY25 Q4 Title XX-\$1,722,937.35
- Job & Family Services to Job & Family Services: Reimburse Public Assistance Fund SFY26 Q1 PCSA-\$2,444,067.56
- Job & Family Services to Job & Family Services: Reimburse Public Assistance Fund SFY26 Q1 CSEA-\$166,905.04
- Motor Vehicle & Gas Taxes to Data Processing: August & September 2025 Engineer IT Charges Invoice 2025-99-ITC-\$178.48

**Motion Result: Pass**

**Motion to: Approve Intergovernmental Journal Entries made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

**Discuss and Consider Approval (Kris Miller)**

- Adult Probation: A Resolution approving four 39-Month Leases of new 2026 Chevy Trax vehicles (\$438/Mo) - Vendor: Lavery Automotive Sales and Service through GM Financial  
     Vin # KL77LGEP2TC028855  
     Vin # KL77LGEP8TC029069  
     Vin # KL77LGEP2TC029004  
     Vin # KL77LGEP3TC029190

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- IT Department: A Resolution declaring Stark County Commissioner Property as excess property and authorizing it to be sold on Govdeals.  
     1999 Chevrolet Astro Van – VIN: 1GCDM19W6XB181445

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Job and Family Services: A Resolution approving an Agreement with Ohio Guidestone for Counseling and Therapeutic Services. Effective October 1, 2025, and continue through September 30, 2027, and the amount shall not exceed \$23,000.00.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Job and Family Services: A Resolution approving a Memorandum of Understanding between Stark County Job and Family Services and the Ohio Department of Administrative Services for participation in the Cost-Per-Copy Program allowing the agency to lease one (1) new copier for five (5) years with no lease or maintenance payments at the cost-per-copy price of \$.003626.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Job and Family Services: A Resolution approving an Agreement with Melymbrosia Associates for Counseling and Therapeutic Services. Effective October 1, 2025, and continue through September 30, 2027, and the amount shall not exceed \$80,000.00.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Job and Family Services: A Resolution approving an Agreement with Summit Psychological Associates, Inc. for Counseling and Therapeutic Services. Effective October 1, 2025, and continue through September 30, 2027, and the amount shall not exceed \$20,000.00.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Job and Family Services: A Resolution approving an Agreement with Phoenix Rising Behavioral Healthcare and Recovery, Inc. for Counseling and Therapeutic Services. Effective October 1, 2025, and continue through September 30, 2027, and the amount shall not exceed \$15,000.00.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Job and Family Services: A Resolution approving an Agreement with Forensic Fluids Laboratories, Inc. for Alcohol and Drug Testing. Effective October 1, 2025, and continue through September 30, 2027, and the amount shall not exceed \$365,000.00.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Job and Family Services: A Resolution approving an Agreement with CommQuest Services, Inc. to provide Alcohol and Drug Testing and Treatment Services. Effective October 1, 2025, and continue through September 30, 2027, and the amount shall not exceed \$80,000.00.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Job and Family Services: A Resolution approving an Agreement with Lighthouse Family Center, Ltd. for Counseling and Therapeutic Services. Effective October 1, 2025, and continue through September 30, 2027, and the amount shall not exceed \$205,000.00.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Job and Family Services: A Resolution approving an Agreement with CommQuest Services, Inc. for Counseling and Therapeutic Services. Effective October 1, 2025, and continue through September 30, 2027, and the amount shall not exceed \$15,000.00.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Probate Court: A Resolution approving one 39-Month Lease of new 2026 Chevy Trailblazer vehicle (\$413/Mo) - Vendor: Lavery Automotive Sales and Service through GM Financial  
VIN# KL79MNSLXTB040740

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Prosecutor: A Resolution authorizing the President of the Board to sign any necessary documents accepting a substitution of copier model in the previously approved 63-month lease agreement on 10/8/25.  
Original model # SHBP70C65 New model # SHBP71C65

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

**Requisitions (Kris Miller)**

- Commissioners: Stark County DD Building replace rooftop on units 1-6 & 11 clean and inspect rooftop units 7-10 & 12 replace split unit system 13, clean all univent heaters in each class & hallway radiant heaters, clean all hot water air handlers supply & connect all flex duct from main trunk line to each register- Vendor: Standard Plumbing & Heating Co.-\$235,618.00
- Job & Family Services: Work related Childcare-Various Vendor-\$80,000.00

**Motion Result: Pass**

**Motion to: Approve Requisitions made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

**Non-Encumbered Expenses (Kris Miller)**

- Common Pleas Court: Legal Interpreters-Vendor: Triad Deaf Services-\$360.00

**Motion Result: Pass**

**Motion to: Approve Non-Encumbered Expenses made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

**Travel (Kris Miller)**

- One 911 employee seeking \$102.00 to attend the Intro to NG-911 GIS Training on November 18, 2025 in Bedford, OH.
- One 911 employee seeking \$217.50 to attend the Ohio NENA/APCO meeting on November 19, 2025 in Columbus, OH.



- Three HazMat employees seeking \$1,570.71 to attend the Ohio Hazmat Teams Conference on November 6–8, 2025, in Solon, OH.
- One Job & Family Services employee seeking \$693.00 to attend the PCSAO Executive Membership meeting on December 4-5, 2025 in Lewis Center, OH.
- One Law Library employee seeking \$756.05 to attend Ohio Regional Association of Law Libraries on October 22-24, 2025 in Cleveland, OH.
- Two Treasurer employees seeking \$1,814.37 to attend 2025 CTAO Fall Conference on November 12-14, 2025 in Columbus, OH.
- One Veterans employee seeking \$579.84 to attend Veterans Summit on November 19 & 20, 2025 in Columbus, OH.

**Motion Result: Pass**

**Motion to: Approve Travel made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

#### **Engineer (Jennifer Odev)**

- A Resolution of acceptance and authorization of payment of retainage on the G-7-2025 Federal Guardrail Project, PID 120294 to Lake Erie Construction Co.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

#### **Regional Planning (Jennifer Odev)**

- A Resolution Approving the release of the existing Maintenance Bond for Scotsbury Glen No. 5 Allotment in Jackson Township.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- A Resolution Approving release of the existing Maintenance Bond for Emerald Estates No. 14 Allotment in Jackson Township.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- A Resolution Approving release of the existing Maintenance Bond for Emerald Estates No. 15 Allotment in Jackson Township.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- A Resolution approving a survey plat for the dedication of public drainage easements located within PPN 10007977 in the NW Quarter Section 8, Jackson Township (T-11), Range 9, to serve the current and future phases of the Rolling Greens West Allotment.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- A Resolution approving a survey plat for the dedication of public drainage easements located within PPN 2203152 in the NW Quarter Section 8, Lake Township (T-12), Range 8 to serve the current and future phases of the Glen Meadows Allotment.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

**Commissioners (Jennifer Odey)**

- A Resolution Considering a Type 2 Annexation petition, known as, “The 4401 Tuscarawas St. W -2025 Annexation” from Perry Township to the City of Canton.

***Motion to Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith. After a Discussion with Legal Counsel, it was determined that the Board lacked legal jurisdiction to vote on this Resolution. Commissioner Harold withdrew his motion, and Commissioner Smith withdrew his second.***

- A Resolution approving a Professional Services Proposal with Sol Harris/Day Architecture, Inc. to provide architectural services for the Stark County Office Building Family Court Floor Renovation Project. Their compensation will be a fixed fee in the amount of \$15,030.00 and a \$2,000.00 allowance for reimbursable expenses for a total of \$17,030.00.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and Seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- A Resolution approving a Proposal with M & R Environmental for the Stark County Developmental Disabilities Building Disaster Repairs Project.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- A Resolution approving a cost estimate with Orion Construction for the Stark County Developmental Disabilities Building Disaster Repairs Project in the amount of \$528,352.39

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- A Resolution Accepting the Stark County Property and Casualty and Other Insurance Proposal from USI Insurance Services - effective November 1, 2025 through November 1, 2026.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- A Resolution Accepting Applications for Financial Assistance in 2026 to operate Domestic Violence Shelters.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

## **VII. Commissioners Comments and Questions**

**Monday November 3, 2025 @ 10:00 AM-Work Session (If Needed). In addition to attending in-person, the public may also Dial (667) 770-1465 Access Code 692732# (Listen Only)**

**Tuesday November 4, 2025 @ 10:00 AM-Work Session (If Needed). In addition to attending in-person, the public may also Dial (667) 770-1465 Access Code 692732# (Listen Only)**

**Wednesday November 5, 2025 @ 1:30 PM-Commissioners Board Meeting. In addition to attending in-person, the public may also Dial (667) 770-1465 Access Code 692732# (Listen Only)**

**VIII. Executive Session O.R.C. 121.22(G)(8) To consider an applicant for economic development assistance**

**Commissioner Harold moved, seconded by Commissioner Smith to adjourn into Executive Session Pursuant to O.R.C. 121.22 (G)(8) To Consider an Applicant for Economic Development Assistance with County Administrator Brant Luther and Budget Director Chris Nichols at 2:01 PM.**

**Roll Call Vote: Harold. Yes Smith. Yes, Regula. Yes, Motion Carried.**

**The Commissioners came out of Executive Session at 2:54 PM**

**IX. Adjournment**

**Meeting Adjourned at 2:54 PM.**

**Motion Result: Pass**

**Motion to: Approve Adjournment made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

**NOTICE:** Minutes of meetings of the Board of Commissioners are filed as a permanent record in the official journal of the Board of Commissioners. The official record includes originals or copies of all resolutions that are adopted by the Board. This includes resolutions approving the signing of Contractual documents, financial transaction forms and other actions adopted by the Board. Contracts, agreements, leases, purchase orders, personnel actions and other such material referred to in the resolutions are filed by subject in the Administrative Offices and originating departments. The official journals that include the minutes and related resolutions are available for public inspection in the Administrative Offices of the Commissioners.

Respectfully Submitted,  
Sara Donald, Clerk

Orig.: Sara Donald  
Cc: Commissioners